

Urbane Career Hub



01 Contact Details

First Name:	Last Name:		
Email:	Mobile:		
Address:	Are you an Australian Citizen or Permanent Resident	Yes	No
Links (LinkedIn, website, portfolio, etc):			

02 Education Summary

Please list your academic achievements starting with your highest level of education (include dates completed).

Are you currently undertaking further studies / training **Yes** **No**

If so, provide further details:

Course/Program Name

Full Time

Part Time

Online

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03 Employment Summary

Please provide details of your previous employment, listing your most current and relevant history first.

3.1 Referees

Please provide names and contact numbers of two non-related persons, preferably from previous work places. By completing the information below you are consenting to have your referees contacted.



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04 Skills

List below your proficiency in other areas eg. software, trade specific skills

Software/Trade Specific

Years of Experience

Valid Workplace Certified Skills

Special Skills

Additional Notes Use this space for any notes you would like to communicate to Urbane.

Availability

Please indicate your availability to commence at Urbane Projects

Immediately

1-2 Weeks

2-4 Weeks

Other

All information provided will be treated in confidence

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05 Employment Expectations

This section helps us understand your expectations for employment

Department

Applied Position Title

Job Type

Duration (project work only)

Details

Tell us a little bit more about you and how you can add value to the Urbane brand.

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Checklist

Use this checklist to ensure your application is complete

Portfolio of previous work (attach in email)

All links and contact details

Cover letter (attach in email)

Current CV/Resume (attach in email)

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Declaration



I understand that inaccurate, misleading or untrue statements or knowingly withholding information may result in termination of your application

I declare that, to the best of my knowledge, the information given is true and correct

I agree for Urbane to contact me if needed on the provided contact information

I certify that I am not a trade or supplier

I understand that this application does not constitute an offer of employment

I will provide a police clearance if required

Communication

I would like to receive email notifications for job opportunities at Urbane

I would like to subscribe to the quarterly Urbane Gazette (optional)

Signature - Type Full Name

Submitting your application:

- 1) Download this document with changes
- 2) Name your file **LastName_Firstname**
- 3) Send an email to info@urbane.net.au with **this document, a cover letter, your resume and portfolio** (if required) attached.
- 4) Please ensure cover letter outlines: **your contribution to the Urbane brand, highlight any innovative ideas and how you would implement them and what makes you the right candidate to join our team.**

Note: Your application will not be considered if any of the requested documents are missing or incomplete.